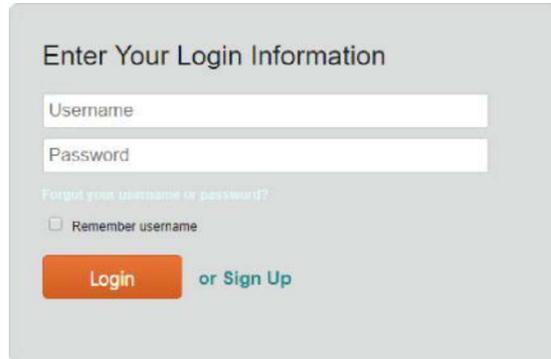
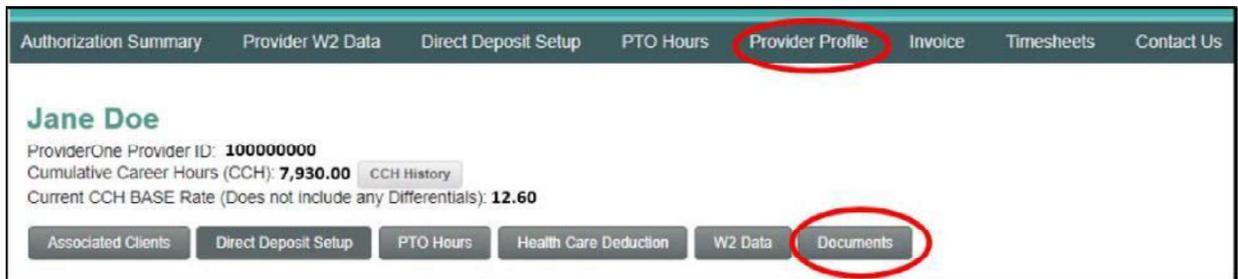


Where the Authorization Letter is found

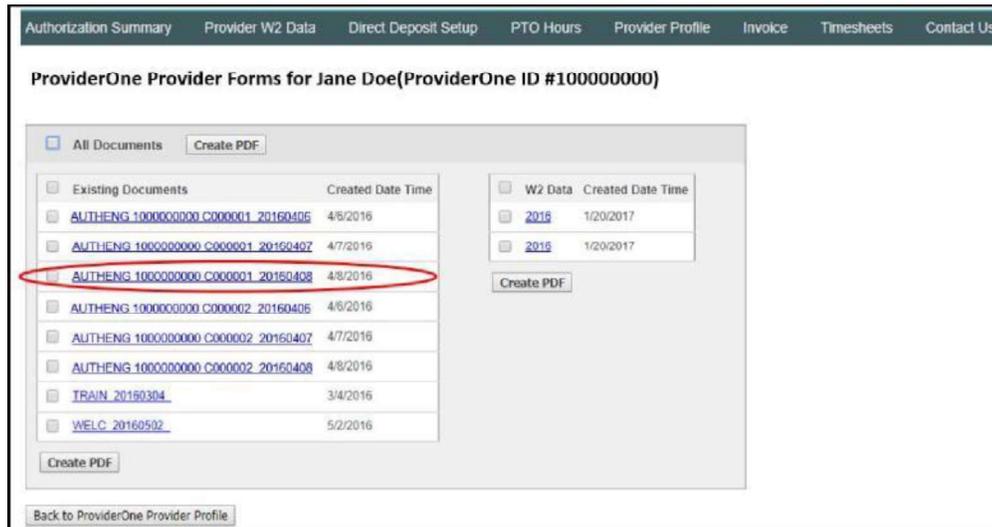
1. Log in to IPOne.



2. Click on **Provider Profile** on the top of the page, and then click on **Documents**.

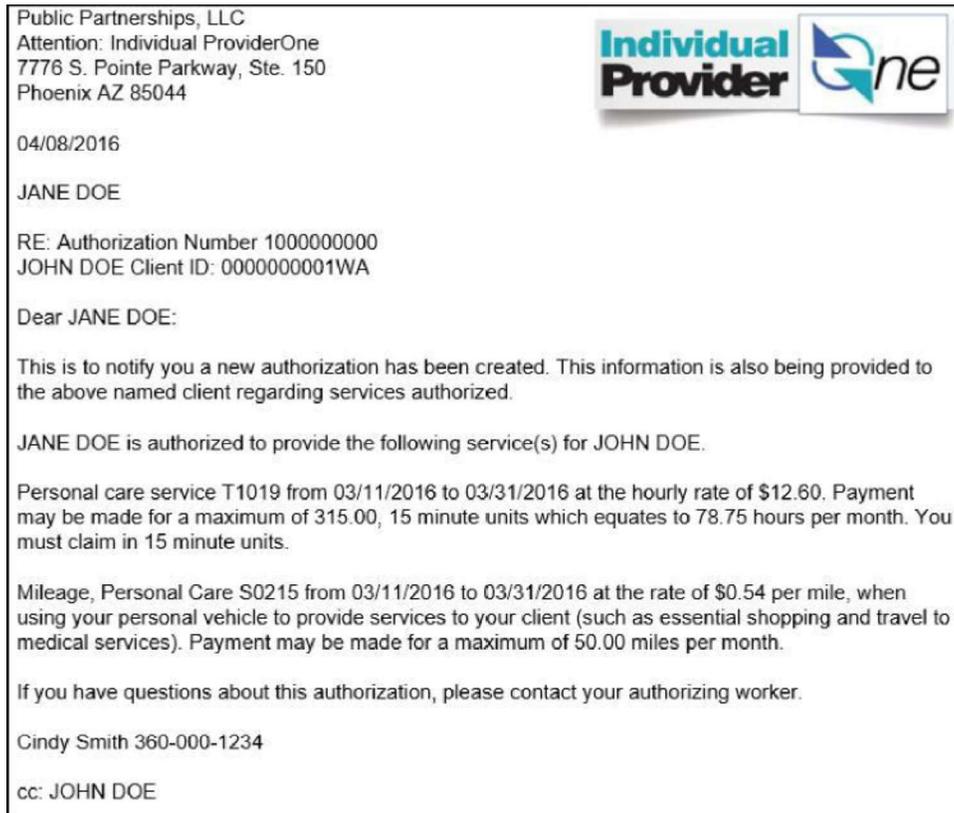


3. This will lead to the **Provider Forms** page. Under the **Existing Documents** column is a list of the authorization letters that have been generated for the selected Provider ID number.





4. Click on the link to view a document, or check one or more of the items and click **Create PDF** to create a PDF of these letters which can be printed or saved to the user's personal files.
5. The example below is of an Authorization Letter.



6. For questions about authorizations or workweek limits, please contact the client's case manager.