

CHOICES REQUIRED WORKER TRAINING

Every worker in the CHOICES Consumer Direction Program must complete the required training in order to provide services in this program. This employee packet contains a copy of :

Consumer Direction in the Choices Program worker training presentation;
and a copy of the Choices Worker Training Checklist for Consumer Direction.

You can use the copy of the presentation to follow along during training. After the training is finished, you **must fill in** the checklist and **send it to PPL or give it to the Supports Broker.**

Training is offered twice each week over the phone. Please pick the best day and time that works for you and plan to call in. It is a toll-free number.

TRAINING SESSIONS

Training Session 1

Every **Tuesday, 9am-10am CST**
Phone **(866) 619-5581** (Toll-free)
Conference Code: **817 925 177#**

Training Session 2

Every **Thursday, 5pm-6pm CST**
Phone # **(866) 619-5581** (Toll-free)
Conference Code: **658 816 776#**

What to do:

1. Pick a training session.
2. Call the toll free number for that day/time and enter the Conference Code.
3. **Stay on the call until** training is complete and **end of session roll call is finished.** (Roll will be taken at the beginning and end of each session).
4. If you are sending the checklist to PPL you can mail or fax it in.

Mailing address:

Public Partnerships, LLC
Attn. I&A Team
414 Union ST Ste 1100
Nashville, TN 37219

FAX Number:

TNAC Fax: 1-877-431-4103
TNAG Fax: 1-877-432-4105
TNVSHF Fax: 1-877-434-3170