



## TRANSPORTATION MILEAGE LOG – Service Code W7271

### Support Service Professional (SSP) Name

First:  Last:  PPL ID:

### Participant Name

First:  Last:  PPL ID:

### Common Law Employer (CLE) Name

First:  Last:

Date	Point of First Pick-up and Service Destination	Reason for Transportation	More than one Participant	Miles Driven: (Whole numbers only)

**Total Miles Driven (whole numbers only):**

Submit miles **only as a whole number**. Miles submitted as a decimal will be rounded down for payment. Fractions of units cannot be billed. Mileage is paid at the standard mileage rate. This rate is set by the Internal Revenue Service as required by the Office of Developmental Programs Participant Directed Services Vendor Fiscal/Employer Agent (ODP PDS VF/EA) Program rules. Mileage is paid per trip. A trip is defined as from the point of pick-up to the destination while the participant is in the car and as identified in the service plan. Fractions of units cannot be billed. Submit this form to PPL.

### Agree and Sign

I confirm that all information I have provided on this form is accurate and correct.

**Support Service Professional (SSP) Signature:**

**Date**

**Common Law Employer (CLE) Signature:**

**Date**

**Please submit this form to the PPL Admin. email address: PAODP@pplfirst.com.**